



Here at the Sir Wilfrid Laurier School Board, we are proud to inform you that we have students and teachers who have volunteered to lending help to the Health sector during these unprecedented times we are living.

To date, as part of the front-line workers, 17 Health sector students (current and graduates) and 8 Health sector teachers, 6 that have now been working in Montreal health facilities.

On behalf of Council, we wish to applaud you and thank you from the bottom of our hearts with our gesture of solidarity and we are so very proud to say that, Sir Wilfrid Laurier students and employees are making a difference! THANK-YOU

We will get through together.

1.0 Approval of the Agenda

Approval of the Agenda Commissioner Guy Gagnon MOVED THAT the agenda be approved as presented in document #SWLSB-2020/04/29-CA-001.  
 CC-200429-CA-0084 Carried unanimously

2.0 Approval of Minutes

2.1 February 11, 2020:

Approval of Minutes February 11, 2020 Commissioner Melissa Wall MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on February 11, 2020, having been received by all members prior to this meeting, be approved as written.  
 CC-200429-CA-0085 Carried unanimously

2.2 February 26, 2020:

Approval of Minutes February 26, 2020 Commissioner James Di Sano MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on February 26, 2020, having been received by all members prior to this meeting, be approved as written.  
 CC-200429-CA-0086 Carried unanimously

2.3 March 31, 2020:

Approval of Minutes March 31, 2020 Commissioner Peter MacLaurin MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on March 31, 2020, having been received by all members prior to this meeting, be approved as written.  
 CC-200429-CA-0087 Carried unanimously

3.0 Question Period

The Director of Corporate Affairs and Secretary explained the parameters of question period, as follows:

- As per the rules of procedure, the parameters regarding question periods must be explained to the public prior to the first question period;
- The agenda provides for two 20 minute question periods;
  - For the first question period, questions are to be addressed to the Chair either by fax or by email by 13h00 the day of the meeting;
  - The second question period must be restricted to questions pertaining to agenda items discussed at the meeting;

- The purpose of these questions periods is restricted to answering questions only, and not to enter into debates or conversations;
- For the members of the public who might be present in the boardroom:
  - Each speaker is allowed 5 minutes to present all their questions.
  - After each speaker's 5 minute presentation, the Chairperson will provide any available information.

- Offering online activities and resources to students and their families so that students can remain engaged in their learning and promote positive mental health;
- Ensuring on-going communication with our community through the frequent updates that were sent on behalf of myself and Ms. Absolonne;
- Finally, the roll-out plan to keep our students, staff and families safe once we begin a progressive, cautious and safe reopening of schools in May.

On April 19 I had an idea and conversation with our Director, Ms. Absolonne regarding an online concert that would be similar to our Laurier Gala/Star Fest that takes place at the end of March each school year. The very next day we formed a committee with our communications department team Maxeen Jolin and Susan O'Keeffe, principal Nadia Anwar and myself.

As Chairperson of the SWLSB, we are pleased to announce a new one-time event that will showcase the incredible talents of our students. This SWLSB HOPE FEST, will be broadcast live on the school board's Facebook page on Friday, May 29th at 7:30 PM hosted by Cousin Vinny from Virgin Radio.

This unique one-time event is open to all Sir Wilfrid Laurier School Board students.

The Hope Fest is an opportunity to bring our Sir Wilfrid Laurier community together, as one, for this special event. It is a great opportunity for talented students to shine and show their talent, while we are in the comfort of our homes. Good luck to everyone!

I am happy to inform you that we have already started receiving many entry videos.

The pandemic we are collectively living is teaching us staff and students alike, many important life lessons.

First, we are reminded of the importance of community and connectedness, for we are all in this together.

Second, we are learning that resilience does exist and that coping with the unknown and managing stress is a priority for all.

Finally, we are gaining an appreciation that flexibility and adaptability are what is needed to adjust to our ever-changing realities.

In closing, I want to thank you all once again for your collaboration, adaptability and patience during this difficult period of the pandemic. We have many caring, compassionate, and resilient responses in the face of the challenges created by the COVID-19 situation.

I am confident in the capacity of the Sir Wilfrid Laurier community to weather this storm together. We

- March 13 – April 28, 2020 – School closure - A huge thank you to all who have worked on providing information in a timely fashion, for the communication documents prepared by the Communications and Public Relations team. To date there have been:
  - 15 updates to parents;
  - 17 updates to All staff;
  - 26 updates to Management;
  - For the first three weeks of the COVID-19 crisis, the Management Team met on a daily basis. It now meets bi-weekly;
- This crisis is ever-evolving and students, parents, and employees are to be thanked for their patience;
- Telework / Working from Home presented numerous challenges and the Information Technology Department is to be highly commended for all it has achieved during COVID-19:
  - Making it possible for everyone to work remotely safely and securely;
  - Ensuring that employees were connected;
  - Ensuring that employees who needed equipment received it;
  - Ensured that the necessary licenses were purchased;
  - Installed a new server farm to ensure access to certain applications
  - Provided support to all employees who called needing assistance with technology;
- Support at a distance – the Information Technology team provided support to teachers and students by:
  - Equipping them to work from home and support their students;
  - Providing support for learning through Microsoft Teams and Zoom
  - Deployment of laptops to students without technology at home;
- Online meetings within the school board have increased by 1,047%;
- The school board website is updated on a regular basis especially with information on COVID-19 and resources “The Learning Backpack”;
- Emergency daycares – the school board is very grateful to the employees who work in the daycares for keeping them open so that frontline workers know that their children are being well looked after while at work;
- “Open School – Choose your own adventure” website that provides students and parent resources for learning and is updated on a regular basis;
- Registration for the 2020-2021 school year is ongoing;
- There will be 30 pre-kindergarten classes 2020-2021 within 19 of the elementary schools;
- During the month of May, the school board normally hosts its Laurier Gala and Starfest but this will not be possible this year so an event has been planned. The new event is entitled “Hope Fest 2020” and it will be held on May 29, 2020 at 7:30 p.m. on Facebook Live. The event will feature the talented students of the school board;
- Please keep safe, well and positive...”Alone we go faster, together we go further”.

Commissioner Peter MacLaurin expressed appreciation to the administration for keeping everyone informed during this COVID crisis especially the Director General for her exceptional leadership.

The Director General thanked Commissioner MacLaurin for his kind words but stated that this has been a team effort.

The Chairperson reminded the Director General that she and her team have the total support of the Council.

6.0 Business Arising:

6.1 Nomination of Returning Officer

Nomination of Returning Officer WHEREAS section 22 of the Act respecting school elections appoints the Director General of a school board as the returning officer ex officio;

CC-200429-CA-0088 WHEREAS the Director General may refuse to act with the authorization of the Council of Commissioners;

WHEREAS the Council of Commissioners cannot appoint a person to replace the Director General as returning officer;

Parent Commissioner Stéphane Henley MOVED THAT the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the Assistant Director of Corporate Affairs and General Secretariat as its Returning Officer for the November 1, 2020 school elections, effective immediately.

Carried unanimously

Parent Commissioner Anthony Beliotis entered the meeting. TIME: 20:00 hours

7.0 Decision Items:

7.1 Human Resources

7.1.1 Assignment and Transfer of In-School & Centre Administrators 2020-2021

The Director of Human Resources noted that the assign and transfer process is an integral part of the management policies.

The Director General explained the assign and transfer process for in-school and centre administrators, as follows:

- The process formally begins in January. The Assistant Director General, the Director of Human Resources and herself discuss the questionnaire that is sent to the management team;
- When the completed questionnaires are received the Assistant Director General and herself then plan visits to each school to discuss with the Principal their career questionnaire, their zones of strengths, professional development completed, and the school educational project. The conversations are interesting and informative and valuable information is gathered;
- In March and April the Association québécoise des écoles scolaires and the Sir Wilfrid Laurier Administrators Association are consulted on the criteria to be used;
- The Governing Boards are consulted on the criteria for the selection of a principal in accordance with the Education Act;
- The Resource Allocation Committee (RAC) looks at how to allocate resources to the schools and its input into the process is important. This year, RAC's input has resulted in additional posts and its members are to be thanked for the rigorous work required to make this happen;
- Some of the main criteria in the process are stability, the different experiences of the administrators, their strengths and the needs of the system;
- It is very much appreciated to have the trust of the Council with the recommendations of the RAC;
- The positions that appear in the assignment grid are full-time Administrators. Anyone who has been in an interim position will not appear on the grid because are not full-time Administrators;

- There will be eight vacant positions at the end of the assignment and transfer process, two Principal posts and six Vice-Principal posts;
- Although there are ten interim administrators who can apply for these eight positions, these positions will all be posted internally and externally tomorrow. This will assist in adding to the school board's bank of potential administrators.

The Chairperson thanked the Director General for leading the process and for being sensitive to the needs of each community.

Commissioner Guy Gagnon asked that this item be moved to the vote.

In response to questions, the Director General stated that the person filling the Principal post in question has resigned to take a position in Public Services while the two Vice-Principals were both interim and can apply for these posts when posted.

Assignment and Transfer Policy WHEREAS it is the responsibility of the Director General to recommend to the Council of In-School & Centre Administrators the assignment and transfer of In-School & Centre Administrators prior to May 2020-2021 annually in accordance with Policy HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association (SWLAA) and Policy 2000pegulatnd tions onented by the -5.9(L))TJ -13.2575-1.1437 TD -.0015 Tc .00056Tw [(Assiciat)on qué-6.1( bécoie tds )-6(wcad-6.1( )-3

CC-200429-HR-0089

Pierre Elliott Trudeau	Bessie Tsatoumas	
Pinewood	Christine Legault	VACANT
Rawdon	Peter Papadeas	
Souvenir	Eric Ruggi (Note 1)	VACANT
St-Jude	Ian Cavanagh	
St-Paul	Lisa Verrall	VACANT
St-Vincent	Johanne Ethier	
Ste-Adèle (80-20)	VACANT	
Ste-Agathe Academy	France Celestino	
Terry Fox	Serge-Édouard Jeannot	
Twin Oaks	Dena Chronopoulos	VACANT
<b>HIGH SCHOOLS</b>	<b>PRINCIPALS</b>	<b>VICE-PRINCIPALS</b>
Joliette High School	Vicky Perreault	
LTMHS	Christina Shousha	
LRHS	Nadia Anwar	Tammy Noble
Laval Senior Academy	Nathalie Rollin	Sonia Garofalo
		Melissa Rioux
		Jennifer Vaughan
Laval Junior Academy	Alan Simoneau (Note 2)	Helen Kalipolidis
		Charles Chagnon
Phoenix Alternative	Darlene Miller	
Rosemere High School	Karen Lorenz	Gail Spillane
		Emily Robinson
Ste-Agathe Academy	France Celestino	
Mountainview Prévost and Portage Centres	VACANT	
<b>CENTRES</b>	<b>CENTRE DIRECTORS</b>	
CDC-Pont Viau	Heather Halman	
CDC-Vimont	Eileen Kelly	

Note 1 | For the 2020-2021 school year, Helen Kalipolidis assigned Interim Principal at Souvenir

Note 2 | For the 2020-2021 school year, Eric Ruggi assigned Interim Principal at Laval Junior Academy

AND THAT the Director General be mandated to post the vacant positions.

Carried unanimously

## 7.2 Financial Resources

### 7.2.1 Allocation of Resources 2020-2021

Allocation of Resources WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted 2020-2021 resolution no. CC-170628-CA-0109, establishing a Resource Allocation Committee to oversee the annual process of budget planning, in accordance with section 193.2 of the Education Act;

CC-200429-FR-0090

WHEREAS the Annual Budget Consultation took place from December 11, 2019 to March 13, 2020;

WHEREAS the Governing Boards, the Parents Committee, the Association québécoise des cadres scolaires and the Sir Wilfrid Laurier Administration were consulted in accordance with section 193.3 of the Education Act;

WHEREAS the Council of Commissioners hereby emphasize to the Resource Allocation Committee the importance of a consultation that includes Governing Boards and the Parents Committee notwithstanding any legislative reference to section 275 of the Education Act.



WHEREAS the Resource Allocation Committee must annually make a recommendation to the Council of Commissioners regarding the establishment of objectives and principles governing the allocation of its resources, in accordance with section 275 of the Education Act;

WHEREAS the Resource Allocation Committee completed its analysis of the annual budget consultation in order to establish the objectives and principles recommended in the Allocation of Resources 2020-2021 document;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners accept the recommendations of the Resource Allocation Committee for the 2020-2021 school year, as contained in document no. SWLSB-2020/04/29-FR-0001.

Carried unanimously

7.3 Corporate Affairs & Secretary General

7.3.1 Naming of RARC

Naming of RARC  
CC-200429-FR-0091

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-181024-FR-0049, naming the ~~Secretary~~ as its Contract Rules Compliance Monitor (RARC);

WHEREAS the importance and evolution of the role justifies the need to name a new RARC;

WHEREAS a posting was published for an Assistant Director of Corporate Affairs and General Secretariat position (special project), notably of the numerous tasks the RARC role entails;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board name the Assistant Director of Corporate Affairs and General Secretariat, as Contract Rules Compliance Monitor (RARC), effective immediately;

AND THAT the mandate of this position be in accordance with the law;

FURTHER THAT this resolution replaces resolution #CC-181024-FR-0049.

Carried unanimously

7.4 Material Resources and Transportation

7.4.1 Engagement of Contractors

7.4.1.1 Windows and Washroom Project – Morin Heights ES

Engagement of Contractors  
WHEREAS it has become necessary to renovate rooms and replace the windows at Morin Heights Elementary School;

Windows and Washroom  
Project - Morin Heights ES  
WHEREAS the Ministère de l'Éducation Enseignement supérieur adopted Measure 50621 to assist school boards with the repair, maintenance and renovation of its buildings;

CC-200429-MR-0092

WHEREAS public tenders for the above project were called and opened on 2020-04-20;

WHEREAS the conformability of all bidders has been verified;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for renovation of washrooms and replacement of windows at Morin Heights Elementary School to Construction Panache (2017) Inc. at a total cost of \$694,326.56, before taxes, or \$742,143.09, net taxes;

AND THAT the Chairperson or, in their absence, with their knowledge, the Vice-Chairperson as well as the Director General or, in their absence, with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Materials and Transportation be authorized to sign documentation concerning this project, as per by

WHEREAS the conformability of all bidders has been verified;

Commissioner Anick Brunet MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid School Board award the contract for renovation of the washrooms at St-Paul Elementary School and St-Paul Elementary School Annex to Services de rénovation Parabole, for a total cost of \$568,824.90, before taxes, or \$607,988.45, net taxes;

AND THAT the Chairperson or, in their absence, the Vice-Chairperson, as well as the Director General or, in their absence, the Assistant Director General be authorized to sign all correspondence concerning this project;

FURTHER THAT the Director of Materials and Transportation be authorized to sign documentation concerning this project, as per BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

8.0 Information Items

8.1 SWL Foundation Report:

There was not report.

8.2 Parent Commissioners Reports

8.2.1 Parents Committee Report:

Parent Commissioner Tara Anderson indicated that the Parents Committee has not met since early February.

The Chairperson advised the Council that he had spoken with the Chair of the Parents Committee and that it would be holding its regular meeting scheduled for May 7, 2020.

8.2.2 SEAC Report:

There was not report.

8.3 Report of QESBA

Commissioner Peter MacLaurin referred to this meeting package noting that the court

s o u r c e

11.0    Varia

In response to a question from Commissioner Guy Gagnon, the Director of Information Technology noted that during the course of this evening's Council meeting there were between 45 and 54 people viewing on the live stream.

The Chairperson thanked everyone for attending this evening and thanked members of the public for taking the time to view live.

12.0    Adjournment

Parent Commissioner Tara Anderson MOVED the adjournment of the meeting.

Carried unanimously

TIME:    20:38 hours

NEXT MEETING    REGULAR    May 27, 2020
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